## OFFICE USE

<table>
<thead>
<tr>
<th>Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Year:</td>
<td></td>
</tr>
<tr>
<td>☐ Day Student</td>
<td>☐ Boarder</td>
</tr>
<tr>
<td>Enrolment Fee: $</td>
<td>Date:</td>
</tr>
<tr>
<td>Acceptance Fee: $</td>
<td>Date:</td>
</tr>
<tr>
<td>Deposit Fee: $</td>
<td>Date:</td>
</tr>
</tbody>
</table>

Kinross Wolaroi School  
Locked Bag 4  
(59-67 Bathurst Road),  
Orange 2800 NSW  
Telephone (02) 6392 0300  
Facsimile (02) 6392 0410  
www.kws.nsw.edu.au
STUDENT DETAILS

Surname: 

Given names: 

Preferred name: 

Date of birth: 

Current age: 

Sex: 

Religious denomination: 

Nationality: 

Country of birth: 

Language spoken at home: 

Is the student of Aboriginal or Torres Strait Islander origin? □ No □ Yes, Aboriginal □ Yes, Torres Strait Islander 

For non-Australian Citizens or non-Permanent Residents of Australia. Visa category: 

Proposed academic year of admission (i.e. Kindergarten, Year 7): 

Proposed year of entry: 20 

Term □ Day Student □ Boarder 

Current academic year: 

Present school (if any): 

Locality: 

Other schools previously attended: 

Sporting interests: 

Other interests (e.g. music): 

General state of health: 

Identify special circumstances that may impact on the education or participation in the programs provided (this includes medical conditions, special gifts or talents, special needs, psychological tests, results of testing that may impact on the students education, English as a second language, or similar): 

Is the student related to any past or present students, or those already enrolled to attend? □ No □ Yes 

If so, to whom and what is the relationship? 

# PARTICULARS OF PARENTS

<table>
<thead>
<tr>
<th><strong>Father (Natural):</strong></th>
<th>Title:</th>
<th>Surname:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Given names:</td>
<td></td>
<td>Name used:</td>
</tr>
<tr>
<td>Residential address:</td>
<td></td>
<td>Postcode:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax:</td>
<td>Mobile:</td>
</tr>
<tr>
<td>Email:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Profession or occupation (If Company Director, Manager etc, state name(s) of companies and nature of business):

Business address:

<table>
<thead>
<tr>
<th><strong>Mother (Natural):</strong></th>
<th>Title:</th>
<th>Surname:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Given names:</td>
<td></td>
<td>Name used:</td>
</tr>
<tr>
<td>Residential address:</td>
<td></td>
<td>Postcode:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax:</td>
<td>Mobile:</td>
</tr>
<tr>
<td>Email:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Profession or occupation (If Company Director, Manager etc, state name(s) of companies and nature of business):

Business address:

<table>
<thead>
<tr>
<th><strong>Guardian:</strong></th>
<th>Title:</th>
<th>Surname:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Given names:</td>
<td></td>
<td>Name used:</td>
</tr>
<tr>
<td>Residential address:</td>
<td></td>
<td>Postcode:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax:</td>
<td>Mobile:</td>
</tr>
<tr>
<td>Email:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Profession or occupation (If Company Director, Manager etc, state name(s) of companies and nature of business):

Business address:

<table>
<thead>
<tr>
<th>Phone:</th>
<th>Fax:</th>
<th>Mobile:</th>
</tr>
</thead>
</table>
Mailing Address: (if different from residential address)

Address: ___________________________ Postcode: ___________________________

Person to whom accounts are to be sent: Name: ___________________________

Address: ___________________________ Postcode: ___________________________

Complete if natural parents are not living together:

☐ Parents separated ☐ Mother deceased ☐ Student living with father
☐ Parents divorced ☐ Father remarried ☐ Student living with mother
☐ Father deceased ☐ Mother remarried ☐ Student living with guardian

With whom does the school communicate regarding day to day matters? ☐ Mother ☐ Father ☐ Guardian

Please list any special circumstances (i.e. court orders) of which the School should be aware. Copies of relevant parenting orders should be attached.

Is either parent (or guardian) an ex-student of Wolaroi, PLC or Kinross Wolaroi? ☐ No ☐ Yes

If yes, which parent and which school?

Years attended: ___________________________ Year in which LC or HSC would have been completed: ___________________________

Mother (or guardian’s) maiden name if an ex-student: ___________________________

Other family connections with the School (i.e. relative): ___________________________

Referees: Please supply the following details of two persons qualified to support the Student’s application.

1. Name: ___________________________ Phone: ___________________________

Address: ___________________________ Postcode: ___________________________

Occupation: ___________________________

2. Name: ___________________________ Phone: ___________________________

Address: ___________________________ Postcode: ___________________________

Occupation: ___________________________
As you may be aware the State and Federal Education Departments have introduced a major initiative in regards to the national reporting on student outcomes in education. The information is associated with the NAPLAN (National Assessment Program – Literacy and Numeracy) testing that your child will take part in.

First language spoken at home:
By Mother:
By Father:

The highest year of Primary or Secondary schooling the parents/guardians have completed?

- Year 12 or equivalent □ Mother □ Father
- Year 11 or equivalent □ Mother □ Father
- Year 10 or equivalent □ Mother □ Father
- Year 9 or equivalent or below □ Mother □ Father

The highest qualification the parents/guardians have completed?

- Masters/Doctorate □ Mother □ Father
- Bachelor degree □ Mother □ Father
- Advanced Diploma/Diploma □ Mother □ Father
- Certificate □ Mother □ Father
- No Non-School qualifications □ Mother □ Father
- Not stated/unknown □ Mother □ Father

A list of occupation groups is included on the following page to assist with answering the section relating to parents occupation.

What is the occupation group of the Mother?
What is the occupation group of the Father?
LIST OF PARENTAL OCCUPATION GROUPS

Group 1:

Senior management in large business organisation, government administration and defence, and qualified professionals.

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/police/fire services administrator.

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director].

Defence Forces Commissioned Officer.

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.


Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].

Air/sea transport [aircraft/ship’s captain/office/pilot, flight officer, flying instructor, air traffic controller].

Group 3:

Tradesmen/women, clerks and skilled office, sales and service staff.

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, billing clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk].

Skilled office, sales and service staff.

Office [secretary, personal assistant, desktop publishing operator, switchboard operator].

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher].

Service [aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].

Group 2:

Other business managers, arts/media/sportspersons and associate professionals.

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing].

Financial services manager [bank branch manager, finance/insurance/broker/credit/loans officer].

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official].

Associate professionals generally have diploma/technical qualifications and support managers and professionals.


Business administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager].

Defence Forces senior Non-Commissioned Officer.

Group 4:

Machine operators, hospitality staff, assistants, labourers and related workers.

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper].

Office assistants, sales assistants and other assistants.

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant].

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker].

Assistant/aide [trades’ assistant, school/teacher’s aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].

Labourers and related workers. Defence Forces ranks below senior NCO not included above.

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].
CONDITIONS OF ENTRY – BUSINESS NOTICES

1. I apply for admission to Kinross Wolaroi School, Orange, for the student whose name is on this application, and I certify that the details given are correct.

2. I understand this application is made without any implications that it will necessarily be accepted.

3. I understand that the School will, under normal circumstances, require any proposed student to attend an interview at the School.

4. I also accept the fact that any student, at the Principal’s discretion, may be required to:
   a. undertake an entrance examination, and that his or her acceptance to the School may be subject to a satisfactory performance in such an examination
   b. submit additional information which may require a further interview or meeting with appropriate staff

5. I have read and understood the information contained in the prospectus regarding the educational and other related offerings at the school. I also understand that there may be future amendment of programs and activities.

6. I understand that students are responsible for their personal belongings and the school will not be liable for any loss or damage to these belongings.

7. I agree to abide by and support the requirements of the school relating to the Student Behaviour Management Policy.

8. I understand the student uniform requirements of the school and undertake to support and enforce the school policy with regards to the correct wearing of the uniform.

9. I agree to supply to the school, at the time of enrolment, full details of any and all medical or psychological conditions of the student and to keep the school informed of any changes to these conditions. If requested by the school, I will supply recent Doctor’s certificate.

10. I understand and agree to abide by the following clauses in relation to exclusion from the school:
    a. If the Principal, or any person deputising for the Principal, considers that a student is guilty of a serious breach of the rules or has otherwise engaged in conduct which is prejudicial to the school or its students or staff, the Principal or deputy may exclude the student permanently or temporarily at their absolute discretion.
    b. If the School Council or Principal believes that a mutually beneficial relationship of trust and cooperation between a parent and the school has broken down to the extent that it adversely impacts on that relationship, then the school, the School Council or the Principal may require the parent to remove the child from the school.
    c. The school will only exercise its powers under this clause to exclude a student permanently if it has provided the parents or guardians of the student with details of the conduct which may result in a decision to exclude the student and provided them with a reasonable opportunity to respond.

No remission of fees will apply in relation to any of the above cases.

11. I undertake to be bound by the scale of charges ruling from time to time (of which due notice will be given to me) in respect to all fees for board, tuition and extra subjects and to pay all such accounts on receipt thereof. I am aware that fees are payable each term in advance and that an administrative fee will be charged at the rate of 18% per annum (or 1.5% per month) on the balance outstanding 30 days or over.

12. I authorise the School to incur expenditure on my behalf for such items as medical and dental expenses, and to make such purchases of books, stationery, clothing, medicine, etc from time to time as the School considers necessary.

13. I am aware that ONE FULL TERM’S NOTICE, IN WRITING, must be given to the Principal for the withdrawal of a student from the School. In default of such written notice, I undertake to pay a FULL TERM’S FEES at the current rate.

14. I understand that no remission of fees, either whole or in part, will be made should the student be absent from School, but that I may voluntarily insure against absence on account of illness or accident through an insurance scheme which is provided by the School.
15. I give permission for my child’s name and or photograph to be used in promotional material produced by the School or supplied by the School to the media. Written instructions must be supplied to the Principal if circumstances require a change to this condition.

16. In the event of injury or illness to the student necessitating urgent hospital and/or medical treatment including injections, blood transfusions, surgery and the like, and if the parent or guardian is not readily available to authorise such treatment, I authorise the Principal, or in his absence, a responsible member of the School staff, to give the necessary authority for such treatment without the School, or such person incurring any legal liability to the parent or guardian or student in doing so.

17. I agree to enclose an Enrolment Fee, as listed on the current Fee Schedule, with this form and I realise that this fee is a non-refundable fee to cover the processing of an application. If the student or school does not proceed with the enrolment I agree that the Enrolment Fee is non-refundable.

18. Upon request by the School, I undertake to lodge with Kinross Wolaroi School an Acceptance Fee and an entry Deposit of such amount as the School Council shall have determined as being applicable for the grade in which entry to the School is sought for the student named on the Enrolment Form. I agree that the deposit, and any income it may earn, may be invested or otherwise used by the School Council in such a manner as the Council shall, in its absolute discretion, determine. I further agree that no interest shall be payable by the School in relation to the deposit.

19. I understand that the deposit will be refunded to me, after the student has left the School, provided I make written application within 12 months of the student leaving the School. I accept that part or the whole of the deposit may be retained as necessary to cover outstanding monies owing by me to the School or its Agencies. I acknowledge that deposits not claimed within 12 months of the student leaving the School will be deemed to be a gracious donation to the Building Fund, or the Kinross Wolaroi Foundation, as the School Council shall determine. Refunds will be made during the February after the student has left provided the above criteria have been met.

20. If my child leaves the School under creditable circumstances after completing at least one full academic year, yet before completing the HSC, I give permission for his/her name and address to be transferred to the Ex-Students database so that communication with the school can be maintained.

21. I understand that the School Council may alter the conditions of entry at any time by notifying parents/guardians in writing.

22. I have retained a copy of this notice for my future reference.

I/We, the undersigned, have read the above conditions and agree to be bound by them.

Signed: (Father or Guardian)

Date:__________________ Driver’s Licence Number:__________________

Signed: (Mother or Guardian)

Date:__________________ Driver’s Licence Number:__________________

Kindly enclose the Enrolment Fee and, where applicable, TWO recent School Reports. Have you signed the conditions of entry and kept one copy for your records? Please note an enrolment is confirmed only after an offer of a place is made.
CONDITIONS OF ENTRY – BUSINESS NOTICES

Please retain this copy for your records

1. I apply for admission to Kinross Wolaroi School, Orange, for the student whose name is on this application, and I certify that the details given are correct.

2. I understand this application is made without any implications that it will necessarily be accepted.

3. I understand that the School will, under normal circumstances, require any proposed student to attend an interview at the School.

4. I also accept the fact that any student, at the Principal’s discretion, may be required to:
   a. undertake an entrance examination, and that his or her acceptance to the School may be subject to a satisfactory performance in such an examination
   b. submit additional information which may require a further interview or meeting with appropriate staff

5. I have read and understood the information contained in the prospectus regarding the educational and other related offerings at the school. I also understand that there may be future amendment of programs and activities.

6. I understand that students are responsible for their personal belongings and the school will not be liable for any loss or damage to these belongings.

7. I agree to abide by and support the requirements of the school relating to the Student Behaviour Management Policy.

8. I understand the student uniform requirements of the school and undertake to support and enforce the school policy with regards to the correct wearing of the uniform.

9. I agree to supply to the school, at the time of enrolment, full details of any and all medical or psychological conditions of the student and to keep the school informed of any changes to these conditions. If requested by the school, I will supply recent Doctor’s certificate.

10. I understand and agree to abide by the following clauses in relation to exclusion from the school:
    a. If the Principal, or any person deputising for the Principal, considers that a student is guilty of a serious breach of the rules or has otherwise engaged in conduct which is prejudicial to the school or its students or staff, the Principal or deputy may exclude the student permanently or temporarily at their absolute discretion.
    b. If the School Council or Principal believes that a mutually beneficial relationship of trust and cooperation between a parent and the school has broken down to the extent that it adversely impacts on that relationship, then the school, the School Council or the Principal may require the parent to remove the child from the school.
    c. The school will only exercise its powers under this clause to exclude a student permanently if it has provided the parents or guardians of the student with details of the conduct which may result in a decision to exclude the student and provided them with a reasonable opportunity to respond.

   No remission of fees will apply in relation to any of the above cases.

11. I undertake to be bound by the scale of charges ruling from time to time (of which due notice will be given to me) in respect to all fees for board, tuition and extra subjects and to pay all such accounts on receipt thereof. I am aware that fees are payable each term in advance and that an administrative fee will be charged at the rate of 18% per annum (or 1.5% per month) on the balance outstanding 30 days or over.

12. I authorise the School to incur expenditure on my behalf for such items as medical and dental expenses, and to make such purchases of books, stationery, clothing, medicine, etc from time to time as the School considers necessary.

13. I am aware that ONE FULL TERM’S NOTICE, IN WRITING, must be given to the Principal for the withdrawal of a student from the School. In default of such written notice, I undertake to pay a FULL TERM’S FEES at the current rate.

14. I understand that no remission of fees, either whole or in part, will be made should the student be absent from School, but that I may voluntarily insure against absence on account of illness or accident through an insurance scheme which is provided by the School.
I give permission for my child’s name and or photograph to be used in promotional material produced by the School or supplied by the School to the media. Written instructions must be supplied to the Principal if circumstances require a change to this condition.

In the event of injury or illness to the student necessitating urgent hospital and/or medical treatment including injections, blood transfusions, surgery and the like, and if the parent or guardian is not readily available to authorise such treatment, I authorise the Principal, or in his absence, a responsible member of the School staff, to give the necessary authority for such treatment without the School, or such person incurring any legal liability to the parent or guardian or student in doing so.

I agree to enclose an Enrolment Fee, as listed on the current Fee Schedule, with this form and I realise that this fee is a non-refundable fee to cover the processing of an application. If the student or school does not proceed with the enrolment I agree that the Enrolment Fee is non-refundable.

Upon request by the School, I undertake to lodge with Kinross Wolaroi School an Acceptance Fee and an entry Deposit of such amount as the School Council shall have determined as being applicable for the grade in which entry to the School is sought for the student named on the Enrolment Form. I agree that the deposit, and any income it may earn, may be invested or otherwise used by the School Council in such a manner as the Council shall, in its absolute discretion, determine. I further agree that no interest shall be payable by the School in relation to the deposit.

I understand that the deposit will be refunded to me, after the student has left the School, provided I make written application within 12 months of the student leaving the School. I accept that part or the whole of the deposit may be retained as necessary to cover outstanding monies owing by me to the School or its Agencies. I acknowledge that deposits not claimed within 12 months of the student leaving the School will be deemed to be a gracious donation to the Building Fund, or the Kinross Wolaroi Foundation, as the School Council shall determine. Refunds will be made during the February after the student has left provided the above criteria have been met.

If my child leaves the School under creditable circumstances after completing at least one full academic year, yet before completing the HSC, I give permission for his/her name and address to be transferred to the Ex-Students database so that communication with the school can be maintained.

I understand that the School Council may alter the conditions of entry at any time by notifying parents/guardians in writing.

I/we, the undersigned, have read the above conditions and agree to be bound by them.

Signed: (Father or Guardian)

Date: Driver’s Licence Number:

Signed: (Mother or Guardian)

Date: Driver’s Licence Number:

Kindly enclose the Enrolment Fee and, where applicable, TWO recent School Reports. Have you signed the conditions of entry and kept one copy for your records? Please note an enrolment is confirmed only after an offer of a place is made.