Please retain this copy for your records

1. I apply for admission to Kinross Wolaroi School, Orange, for the student whose name is on this application, and I certify that the details given are correct.

2. I understand this application is made without any implications that it will necessarily be accepted.

3. I understand that the School will, under normal circumstances, require any proposed student to attend an interview at the School.

4. I also accept the fact that any student, at the Principal’s discretion, may be required to:
   a. undertake an entrance examination, and that his or her acceptance to the School may be subject to a satisfactory performance in such an examination
   b. submit additional information which may require a further interview or meeting with appropriate staff

5. We acknowledge that we have fully disclosed any special needs (including but not limited to any medical, physical, learning or psychological needs) which the student has. Where any disclosed special needs change or where any special needs arise, we agree to notify the School immediately. We also agree to complete the student’s medical form accurately and provide annual updates for the School.

6. I have read and understood the information contained in the prospectus regarding the educational and other related offerings at the school. I also understand that there may be future amendment of programs and activities.

7. I understand that students are responsible for their personal belongings and the school will not be liable for any loss or damage to these belongings.

8. I agree to abide by and support the requirements of the school relating to the Student Behaviour Management Policy.

9. I understand the student uniform requirements of the school and undertake to support and enforce the school policy with regards to the correct wearing of the uniform.

10. I consent to my child being identified (named, photographed and/or recorded in audio and/or video) in material used to promote the School including but not limited to School programs, records of achievement and other publications, on DVD and/or via other digital media, on or using the Internet (School and affiliated websites), with media organisations and with other interested parties. I agree that the recordings may be stored, published and or transmitted using internal and external archives and databases.

   If you do not consent your child being identified by all or any of the methods described above, you must notify the School of your objection within 7 days. Notification must be in writing and submitted to the Principal.

11. I understand and agree to abide by the following clauses in relation to exclusion from the school:
   a. If the Principal, or any person deputising for the Principal, considers that a student is guilty of a serious breach of the rules or has otherwise engaged in conduct which is prejudicial to the school or its students or staff, the Principal or deputy may exclude the student permanently or temporarily at their absolute discretion.
   b. If the School Council or Principal believes that a mutually beneficial relationship of trust and cooperation between a parent and the school has broken down to the extent that it adversely impacts on that relationship, then the school, the School Council or the Principal may require the parent to remove the child from the school.
   c. The school will only exercise its powers under this clause to exclude a student permanently if it has provided the parents or guardians of the student with details of the conduct which may result in a decision to exclude the student and provided them with a reasonable opportunity to respond.

12. No remission of fees will apply in relation to any of the above cases.

13. I undertake to be bound by the scale of charges ruling from time to time (of which due notice will be given to me) in respect to all fees for board, tuition and extra subjects and to pay all such accounts on receipt thereof. I am aware that fees are payable each term in advance and that an administrative fee will be charged at the rate of 1.8% per annum (or 1.5% per month) on the balance outstanding 30 days or over.

14. I authorise the School to incur expenditure on my behalf for such items as medical and dental expenses, and to make such purchases of books, stationery, clothing, medicine, etc from time to time as the School considers necessary.

15. I am aware that ONE FULL TERM’S NOTICE, IN WRITING, must be given to the Principal for the withdrawal of a student from the School. In default of such written notice, I undertake to pay a FULL TERM’S FEES at the current rate.

16. I understand that no remission of fees, either whole or in part, will be made should the student be absent from School, but that I may voluntarily insure against absence on account of illness or accident through an insurance scheme which is provided by the School.
17. In the event of injury or illness to the student necessitating urgent hospital and/or medical treatment including injections, blood transfusions, surgery and the like, and if the parent or guardian is not readily available to authorise such treatment, I authorise the Principal, or in his absence, a responsible member of the School staff, to give the necessary authority for such treatment without the School, or such person incurring any legal liability to the parent or guardian or student in doing so.

18. I agree to enclose an Enrolment Fee, as listed on the current Fee Schedule, with this form and I realise that this fee is a non-refundable fee to cover the processing of an application. If the student or school does not proceed with the enrolment I agree that the Enrolment Fee is non-refundable.

19. Upon request by the School, I undertake to lodge with Kinross Wolaroi School an Acceptance Fee and an entry Deposit of such amount as the School Council shall have determined as being applicable for the grade in which entry to the School is sought for the student named on the Enrolment Form. I agree that the deposit, and any income it may earn, may be invested or otherwise used by the School Council in such a manner as the Council shall, in its absolute discretion, determine. I further agree that no interest shall be payable by the School in relation to the deposit.

20. I understand that the deposit will be refunded to me, after the student has left the School, provided I make written application within 12 months of the student leaving the School. I accept that part or the whole of the deposit may be retained as necessary to cover outstanding monies owing by me to the School or its Agencies. I acknowledge that deposits not claimed within 12 months of the student leaving the School will be deemed to be a gracious donation to the Building Fund, or the Kinross Wolaroi Foundation, as the School Council shall determine. Refunds will be made during the February after the student has left provided the above criteria have been met.

21. If my child leaves the School under creditable circumstances after completing at least one full academic year, yet before completing the HSC, I give permission for his/her name and address to be transferred to the Ex-Students database so that communication with the school can be maintained.

22. I understand that the School Council may alter the conditions of entry at any time by notifying parents/guardians in writing.

23. I have retained a copy of this notice for my future reference.

I/We, the undersigned, have read the above conditions and agree to be bound by them.

Signed: (Father or Guardian)
Date: Driver’s Licence Number:

Signed: (Mother or Guardian)
Date: Driver’s Licence Number:

Kindly enclose the Enrolment Fee and, where applicable, TWO recent School Reports.
Have you signed the conditions of entry and kept one copy for your records?
Please note an enrolment is confirmed only after an offer of a place is made.