The Constitution

of the

Kinross-Wolaroi Ex-students

Association
1) **NAME**  
a) The name of the organisation shall be The Kinross Wolaroi Ex-students’ Association.

2) **AIMS**  
a) To foster loyalty to Kinross-Wolaroi School and to maintain a closer relationship between ex-students and towards the school.  
b) To hold re-unions and meetings and arrange social functions pertaining to the welfare of the Association.  
c) To assist School Council, Principal, Staff and Students in every way possible for the advancement of the School.  
d) To carry out such activities to further the aims of the Association.

3) **MEMBERSHIP**  
a) Any former student of Kinross Wolaroi School, Kinross School, The Presbyterian Ladies College, Orange, Wolaroi College, or Weymouth House, who left their school under creditable circumstances after attending for a year or more, may be permitted to join the Association.  
b) Any former student of The Presbyterian Ladies College Orange, Wolaroi College, or Kinross School who holds Life Membership, a Ten Year Membership, or a Yearly Membership to their Associations shall hold that position in the Kinross Wolaroi Ex-Students Association.  
c) A Principal or member of teaching staff of Kinross Wolaroi School, the Presbyterian Ladies College, Orange, or Wolaroi College may be eligible for honorary membership of the Association after TEN years continuous service at one of the above mentioned Schools.  
d) The committee will also have the right to nominate any person for honorary membership who has had a committed and dedicated association with the students of the School for the same period of time.

4) **GOVERNMENT**  
a) The management of the Association shall be administered by a Committee consisting of a President, two Vice-Presidents, a Secretary, a Treasurer, a Publicity Officer and at least five females and five males who are ordinary members.
b) All the Office Bearers and Committee Members shall be elected and declared at the Annual General Meeting. The method of election shall be by nomination from the floor of the meeting together with a seconder. Voting shall be in whatever manner as ascertained by a majority of members at the meeting in question.

c) An auditor shall be elected at each Annual General Meeting.

d) At least one Patron of the Association shall be elected at the Annual General Meeting.

e) The President shall preside at all meetings of the Association. The Vice-President shall preside in the absence of the President and perform duties of that Office. In the event of neither The President nor Vice-President being present, the meeting shall elect a member from amongst themselves to preside. In case of equality of votes, the President shall have a casting vote in addition to his/her deliberative vote.

f) The Secretary shall keep full and correct minutes of all resolutions and proceedings at all Meetings in a book provided for that purpose, and shall produce them at all Meetings. The Secretary shall issue the Notices for all Meetings, keep a list of members with their addresses, take charge of all correspondence and papers belonging to the Association, and generally perform such duties as the Committee shall prescribe. In his/her absence, a member of the Committee shall be elected by the Committee to fulfill his/her duties.

g) The Treasurer shall collect all monies belonging to the Association and shall disburse same under the direction of the Committee, and also report in writing the state of finances required at the Annual General Meeting, and shall present a written and audited report showing all the Receipts and Expenditures during the year.

5) QUORUM

a) A quorum for any meeting shall consist of at least five members.

6) SUB-BRANCHES AND COMMITTEES

a) The Committee of The Kinross Wolaroi Ex-Students’ Association shall have the power to sanction the creation of sub-branches and committees to perform tasks relevant to the aims of the Association.
7) **SUBSCRIPTION**
a) Subscription is to be set by the elected committee and should be reviewed annually by the committee. Students leaving the School are automatically One Year Members, their money being paid from the parents account. The annual subscription to be set prior to and are due from the Annual General Meeting.
b) Any alteration to subscription or membership shall be by majority consent of Members at an Annual General Meeting.
c) **Investing Membership Funds**: Life and Ten Year Membership shall be banked into a separate account for investment at the most favourable rate of interest in the opinion of the Committee.

8) **RECEIPT AND APPLICATION OF FUNDS**
a) All funds received by the Association must be banked promptly.
b) All cheques drawn by the Association must be signed by any two of the President, Treasurer, and Secretary.
c) The funds of the Association shall be disposed of as the Committee direct at any properly constituted meeting.

9) **ANNUAL MEETING AND COMMITTEE MEETINGS**
a) The Annual General Meeting shall be held at the time of the Annual Re-union.
b) Committee meetings must be held at intervals of not more than three months.
c) The School Principal or his nominee shall be invited to every meeting.

10) **ALTERATION TO CONSTITUTION**
a) Any proposed alteration or amendment to the rules of this Constitution shall be notified in writing to the Secretary at least Fourteen (14) days prior to the Annual General Meeting, and no rule shall be altered or amended except by a majority of members present at the Annual General Meeting.