WEDNESDAY 12/03/2014

Chair: Kris Battye

Meeting Opened: 7.35 pm

1.0 Statutory Matters

1.1 Welcome and Apologies: as per attendance sheet


1.2. Acceptance of Previous Meeting Minutes:

- Draft minutes from previous meeting emailed out and placed on website.

1.12.03.14 Motion: That the minutes of the Meeting held 12 February 2014 be accepted as a true and correct record.

Moved: D. McIntyre
Seconded: H. Britton
CARRIED

1.3 Matters arising from Minutes:

- The treasurer S. Jones has decided not to stand as treasurer for a third year. This therefore voids the extension of tenure of the treasurer motion carried at the February 2014 meeting.

2.12.03.14 Motion: Thank you card and flowers to be sent to outgoing P&F & canteen Treasurer S. Jones to thank her for her hard work and dedication over the last 2 years.

Moved: D. McIntyre
Seconded: H. Britton
CARRIED

1.4 Correspondence

OUT: By Post:

- Thank you letters to major sponsors sent out by J. Gordon on behalf of the P&F: Pybar Mining services, Peter Fisher The Property Shop, Ex-students’ Association, ASI Solutions, Miss Mary Mac, Morgans, Simply Nile, Wentworth, Duntryleague, Byng Street Store, Aldi, Woolworths orange, Myer, Fitness Perfection, Coles Orange, Nestle Purina.
• Thank you cards to the following for helping with the Fair sent out by J. Welsh on behalf of the P&F: K. Bryant & P. Elbourne (joint fair co-ordinators), J Cheney (manage white elephant stall); helpers on white elephant stall – A. Eastwood, J&A Glastonberry, S Passey, J Elliot, K Goldsmith, L Chidlow, R. McSmith; K Sheehan (major assistant on food stall), G. Coleman (P&F meet & greet); B Coi (popcorn machine), E&S Sinclair (sumo wrestling coordinators); boarding parents association (stall), ex-students association, rowing club, friends of music, rugby club, cricket club; P. MCrae & Yr 9 (cupcake stall).

• Thank you cards to the following for helping with the fair sent out by D. McIntrye on behalf of the P&F: J&M Fraser (Adors Hire – slushy machine), A. O’Neil (bottle stall co-ordinator), B. Tink & Yr 8 (slushy machine), Yr 11 (set up and packup).

• Thank you cards to the following for helping with the Fair sent out by J. Gordon on behalf of the P&F: P&L Eccleston (Calcutta auctioneers), A. Sheehan (providing sand trailer), H. Ridley (spotting at the Calcutta), R&N Hoskin (Kaboosh the clown), P Willis (Kaboosh the clown), F. Cooper (plant stall).

IN: By Post: Nil.

• By Email:
  • NSW Parents' Council ebulletin, A Crabbe: government engages parents 2014; art makes kids smart; principal of the term – Fay Gurr, St Vincent College, Potts Point, 24/02/14.
  • Email from M. Pryse-Jones re fundraising ideas, 27/02/14.

3.12.03.14 Motion: That the above correspondence in & out is true and accurate:

Moved: J Welsh
Seconded: D. McIntyre

CARRIED

2. Issues for Discussion with Principal/Head of Prep:

2.1 R McLean: Salmon sushi is being served in the canteen. Due to a child with food allergies in prep there is a ban in prep on seafood, fish, nuts and kiwifruit. This does not seem to be passed on to the canteen. It would seem that the sea food sushi will have to be removed from the canteen.

2.2 R McLean: 12 year old boy’s rugby in Sydney comp: Will the boys have a list of fixtures that includes both home & away games – are the Sydney prep school teams willing to travel to the country?

2.3 B Kennelly & R McLean: Uniform issues re prep and senior school: Last year there was discussion at P&F meeting with Mrs West regarding girls being allowed to wear tights in winter. The advice was that this would be raised with the Uniform Committee. The P&F hasn’t received feedback on the outcome of this discussion. At a broader level, it would be beneficial if there is an agreed process for raising issues with the Uniform committee and feedback mechanism. How can the P&F progress this?

2.4 R McLean: Meeting on changes to after school care: For those parents who were unable to attend this meeting there are information packages available at the prep front office.
2.5 B. Kennelly: Parent teacher interviews. Following concerns: letter too slow for some families residing out of town such that appointments difficult to get if website has been live for 1 or 2 days; if you have more than one child it is a logistical nightmare (it is difficult to get through all the teachers), especially if you are a boarder parent. It is an improvement to have parent teacher interviews in Term 1. Suggestion: to have Year 12 parent teacher interviews earlier in Term 1 as they start Year 12 work at the end of Year 11 and have a much shorter final year. Would the use of technology eg teleconference or skype help boarding parents to undertake parent teacher interviews?

2.6 B. Kennelly: M. Olson, Secretary of the Boarding Parents’ group asked about problems with boarders attending non-residential camps in the school holidays ie. rowing and music and also rehearsals during the school holidays for the school musical. These students have no place to stay. There are child protection issues to be considered in establishing a formal billeting system (this was raised and discussed at P&F last year). Suggested in the case of non-residential music and rowing the associated club presidents could email all parents involved in these clubs re billeting and in the case of musical rehearsals email to P&F contacts list.

Options for billeting boarders during school holidays so they can attend school musical rehearsals &/or non-residential rowing or music camps to be discussed/developed between school and P&F/ co-curricular groups.

2.7 B. Kennelly: House points/ Merit points: What do they mean? How to disseminate to students?

Response from Mr Kennelly. House points are awarded to students for effort &/or outstanding work and this is explained in the student diary.

Action: K Battye to document these issues to raise with Mr Kennelly and/or Mr McLean to enable them to consider and respond at next meeting, Week 3, Term 2.

3.0 Reports.

3.1 Treasurer. Attached

4.12.03.14 Motion: That the attached treasurer’s report be accepted as a true and accurate record.

Moved: S Jones.
Seconded: P Solari
CARRIED

3.2 Canteen Committee:
- Attached – prepared by Justine Peters, Canteen Manager
- General discussion about the canteen. Is there an obligation to buy equipment that is on loan ie slushie machine and hot chocolate machine? K. Battye clarified that there is no obligation to buy the slushie machine as long as the canteen uses their products. KB believes that the hot chocolate machine was purchased.
KWS Fair 2014:
- No report available as both fair coordinators (K. Bryant & P Elbourne) not present.
- General discussion that the fair went very well in spite of the rain.

Action: J Welsh to send an email to all the fair subcommittee requesting a debrief meeting.

Principal's Report:
- There was a critical incident last week, very difficult for all concerned. The school is reviewing its policy and procedure for critical incident response.
- It is with a great deal of sadness that KWS mourns the loss of Mr Robert Buntine, sixth headmaster of Wolaroi College (1973 -1974). This was at a time just prior to the amalgamation Wolaroi College and Kinross PLC. Mr Buntine made vital contributions to the school at this tumultuous time of amalgamation and change. He was able to see the great future of the fledgling KWS. At this sad time we thank Mr Buntine for his contribution to Wolaroi and our thoughts and prayers are with his family.
- Outstanding results in triathlon, rowing, basketball and cricket. In triathlon Luke Chalker & Connor Whitely progress through to the national level in their categories. In rowing the KWS boys won on the Points score for the NSW Rowing Association Schoolboys Head of the River. In basketball the KWS Girls 1st remain undefeated. In cricket the Year 9 boys have made it into the independent schools state wide grand final to contest the Wiburd Shield and the Douglas Shield.
- B. Kennelly has written a letter in this week’s bulletin to parents re alcohol and young people. He would value the feedback of the P&F at the next P&F meeting in May.
- Scholarship day has changed to a Friday. The response was fantastic. There were over 150 applicants sit the exam. The changes have been well received by the students and their families. Great parental support.
- The World’s Greatest Shave at KWS today raised over $15, 000 for Leukemia Foundation.

Head of Prep Report: Presented by B. Kennelly as R. McLean away.
- Attached.
- What is the policy on social functions in school grounds: put the request I writing to R McLean, alcohol free, school families.
- H. Britton stated that the Yr 6 function using the canteen and the BBQ went well.

Matters for Decision:
- Nil.

Matters for Discussion:

Learning from the Fair:
• Held over to next meeting.

5.2 WAS Catering 9th May Coordinator & HICES 21st May:
• To be advertised in the prep e-bulletin.

Action: M Szrich to advertise in prep e-bulletin for a parent to coordinate catering for WAS – 9th May

Next Meeting:

• Next general meeting Wednesday May 14th 2014.

Meeting Closed 8.50 pm.

Next Meeting: Wednesday 14th May 2014
Time: 7.30pm - 9.30pm
Venue: VC Room, IT/Library Building
Teleconference facility also available

Chairperson Signature

Dated: