KINROSS WOLAROI SCHOOL PARENTS & FRIENDS ASSOCIATION  
GENERAL MEETING WEDNESDAY 9TH FEBRUARY 2011

Chair: Richard Cheney  
Meeting Opened: 7.30 pm

Attendance:
Eileen Holtz  Rob McLean  Jason Vials  
Cheryl Hansen  Jean Condon  Kim Rossi  
Robyn Hicks  Jenny Glastonbury  Richard Cheney  
Brian Kennelly  Tania Swadling

Apologies:
Kim Brown  Sarah Passey  Janelle Brunner

Welcome to the first P&F meeting for 2011 from Richard.

Acceptance of Previous Minutes:

Motion: That the minutes of the previous meeting held 7th December 2010 be accepted as a true and correct record.

Moved: Richard Cheney  
Seconded: Jenny Glastonbury

CARRIED

Action Decisions from the 9TH February Minutes.

Prep Shade Cloth
Rob reported that the shade cloth has been installed and has made a great difference. He extended his thanks to the P&F for funding the project.

Careers Evening
This will be held in term 2 2011. A Coordinator is still needed to facilitate arranging advisors. Coordinator to liaise with Bev West and Cherie Burn/Louise Brand. Reassessment needs to be done as to what industries are relevant to students and the need to approach advisers with more recent experience in the industry and university courses.

Action: Coordinator position to be advertised.

Art Fair Prints
No further action of printing of 2010 artwork on canvases due the exercise being cost prohibitive. Also time to look to 2011 Art Fair. The point was raised that it is possibly time to rethink “Silent Auction” format for 2011. Consider including prints/cards made from prep art work to sell.

Action: Rob McLean to discuss with Prep staff.

Action: Item to be placed on Art Fair meeting agenda.
Unconfirmed Minutes

PLC BBQ area
Simon was absent from meeting. No further information regarding progress and quotes was available to the meeting.

**Action:** Simon Shepherd to supply quotes to P&F

Staff Christmas Gifts
These were distributed by Richard and Jenny. Rob McLean made note that the gesture was greatly appreciated.

**Correspondence:** - In

- Thank you letter from Janelle Langham, Manager KWS Shop, for the Christmas gift and wishes and to the volunteers who did a great job with the Second Hand Book sale
- E-bulletin from the NSW Parents Council.

**Action:** Jenny to enquire about participation in parent survey

**Correspondence:** - Out

**Motion:** That the correspondence In and Out be noted.

**CARRIED**

**Action** Nil

See attachment

- Prep interest groups starting - Rob extended an invitation to anyone interested in offering their skills for an hour on Fridays to help out.

**Treasurer’s Report:** - Kim Brown absent - Richard reported

- Basically the same as at the end of last year.
- Money from the fair will go towards the bus shelter
- Funding forms are complete and are to be used for future funding requests - attached.
- Future purchase considerations - Improvements on loud speaker system, Improvement of Prep bus shelter.

**Head Of Boarding Report:** - Nil, Simon absent

**Principal’s Report:** - Brian Kennelly

- Welcome to the new year
- Bus shelter is very popular with students. Cost ~ $41,000. Lighting still to be installed. Quote/costing still outstanding
- 159 students graduated in 2010, HSC results were fantastic. 45 students had ATARs over 90. Mean ATAR WAS 80.85.
- A very good Professional Development Day was had by staff.
- Whole school push is on Literacy. Improving in Literacy is this year’s focus. There will be a link with literacy performance and staff assessment. It is hoped
that outcomes in the class will improve from K- 12. AIS adviser indicated that KWS was well on track. Writing was also a focus.

- KWS has been identified as a hub school for video conferencing. Equipment will be provided to be utilised with other schools. Value ~ $30k

Canteen Report: - Kim Rossi
See attached
Canteen meeting report -
- In 2011 43 volunteers put their names forward to help in the canteen. Thank you to Kim Rossi for coordinating the roster.
- The new menu designed by Janelle Brunner is fantastic.
- Focus for canteen for term 1. - Food handling/ Hygiene, paid staff need to engage with parents. Prefects need an orientation meeting. Staff presence is very welcome.
- Lunch orders will be provided again 2nd term and a menu board displayed. Also an illuminated sign.
- The Rugby Club use the canteen and as appreciation they provided a gift of a Kitchen Aid mixmaster to Bec.
- Bec has been coming in to service rugby matches in her own time. This is not expected and the rugby club needs to provide volunteers to service its needs. i.e. If the minimum number of volunteers is not filled for a match then the canteen is not available. Bec to liaise with rugby about this situation. Bec cannot be expected to be there.

**Action:** Bec to discuss with the rugby club regarding volunteers and use of the canteen.

General Business:

Rowing Pie Drive
Rowing has advised the P&F that it intends to run another pie drive fundraiser this year.

Fair update - Mim Pratten
Fair meeting was held prior to P&F meeting. All is on track. Mim summarised events and happenings for the day
- Preparation are going well.
- A car display will be near the administration building.
- There will be no bicycle ride due to policing and insurance issues

RSA
Due to some P&F events selling alcohol and the need to have suitable ticketed RSA staff present, some P&F members have expressed interest in obtaining the RSA certificate. RSA certificate will be advertised for interested people. Events Service focus - to be for parents only as students have their own courses organised during the year. 10 - 12 people needed to arrange.

**Action:** Jenny to advertise for expressions of interest in bulletins.

125 Year Celebration
First week in November. A family picnic on the PLC Oval on the Sunday with fireworks. A coordinator is needed to form a committee to see what is needed.
2nd Hand Book Sale Update

- Brian Kennelly - A positive response as parents were very grateful.
- Glitches:
  a. Textbook pictures were not all current
  b. Many people did not collect their money from sales - was a condition that it be donated to the P&F if not collected. Was credited to accounts only for this year.
  c. Uncollected books will go to clothing pool for sale - proceeds to P&F
  d. Year 12 study guides went to the library resources
  e. Discontinued books need to be rid of. (Jenny investigating charities)
- Suggestion:
  a. Drop off time needs to be extended, possibly over a period of a week. The school shop and clothing pool could help facilitate this.
  b. Room needs to be bigger.

Action: Jenny is looking at options for recycling of superseded textbook.

Stationery and Textbook lists

- Issues were raised about the updating of text books. In particular reference to the current “Extended” maths text being identical to previous edition except for colour and layout. Brian confirmed that Heads of Faculties approve the textbook and stationary lists.
- Various other concerns were raised regarding text books/ school shop/stationery lists and charges to account. Brian asked that a letter covering these issues be written from the P&F addressing these issues.

Action: That a letter addressing issues raised at this meeting and other outstanding issues be written and forwarded to the Principal so that he can take the P&F concerns to academic staff.

Business Without Notice
Nil

Meeting Closed: 9.30 pm
Next Meeting: AGM & General Meeting Wednesday 9th March 2011

Chairperson signature: __________________________

Dated: __________________________