Chair: Richard Cheney

Meeting Opened: 8.40pm (following March general meeting)

1. **Attendance:** J. Glastonbury, R. Cheney, H. Britton J. Welsh, K. Bryant, J. Silvester, S. Passey, P. Solari, R. McLean, B. Kennelly.

2. **Apologies:**
D. Marjoram, K Rossi, N. Bush, J. Peters, S. Jones, C. Battye, K. Filmer,

3. **Acceptance of 2012 AGM Minutes**

   **Motion:** That the minutes of the previous Annual General Meeting held 14th March 2012 be accepted as a true and correct record.

   **Moved:** R. Cheney  
   **Seconded:** J. Glastonbury  
   **CARRIED**

4. **Business Arising From Previous AGM minutes:**
   Richard asked if the annual P&F President’s report be included in the annual KWS Tower magazine.

   As per item 4.1 Correspondence in general minutes May 2012 - copy to be retained in AGM minutes
   P&F President’s report in Tower - suggestion was not accepted by SMT as the Tower is a reflection of the student achievements and does not include reports from parent groups. Archival records are kept in School Council, Minutes.
   Archival record will also to be kept in P&F records.

5. **President’s Report:** Richard Cheney - attachment

   **Motion:** That the 2013 President’s report be accepted.

   **Moved:** R. Cheney  
   **Seconded:** J. Glastonbury  
   **CARRIED**

6. **Treasurer’s Report:** attachment, includes Canteen reports
   - Balance Sheet as of 08/03/2013
   - Profit & Loss January 2013-March 2013
   - Profit & Loss July 2012 - December 2013
   - Canteen
   - 2012 FYear - Final - PF
   - 2012 FYear - Final - PF 12mth
Motion: That the Treasurer’s report be accepted.
Moved: R. Cheney
Seconded: K. Bryant  CARRIED

Motion: That the Canteen report be accepted.
Moved: R. Cheney
Seconded: H. Britton  CARRIED

7. Election of 2013 Office Bearers:
All positions were declared vacant. Principal Brian Kennelly chaired elections.

President NO NOMINATIONS

Vice President x 1
Nominated: Richard Cheney*
Nominated by: P. Solari  2nd: H. Britton
* Under the condition that the position of President is filled otherwise the role of President defaults to the Vice President, which is not Richard’s intention for 2013.
No Further nominations ELECTED*

Secretary NO NOMINATIONS

Treasurer
Nominated: Sandra Jones (accepted prior to meeting)
Nominated by: R. Cheney  2nd: P. Solari
No further nominations ELECTED

Appointment of Auditor
Nominated: VJ Ryan & C.
Nominated by: R. Cheney  2nd: J. Glastonbury
No further nominations ELECTED

Canteen Treasurer
Nominated: Sandra Jones (accepted prior to meeting)
Nominated by: R. Cheney  2nd: J. Glastonbury
No further nominations ELECTED

Canteen Subcommittee
Nominated: Richard Cheney, Jenny Glastonbury, Hilary Britton, Sandra Jones, Justine Peters - Canteen Supervisor, Jenny Iffland - Canteen Assistant

Nominated by: S. Passey  2nd: J. Silvester
No further nominations ELECTED

NSW Parents Council Representative/Publicity Officer
NO NOMINATIONS - This role has been done by the Secretary

Webpage Coordinator
NO NOMINATIONS - This role has been done by the Secretary
Unconfirmed

Fair Coordinator/s 2014
Nominated: Kim Bryant*
Nominated by: J. Glastonbury 2nd: R. Cheney
* On condition that a joint Coordinator can be found to job share.

Nominated: NO 2ND NOMINATION ELECTED*

Fair Subcommittee
To be advised, many from this year are willing to continue if a second coordinator is found.

Art Fair Coordinator 2013
NO NOMINATIONS

Art Fair Subcommittee
NO NOMINATIONS

Careers Evening Coordinator
Nominated: Richard Cheney
Nominated by: J. Glastonbury 2nd: P. Solari
No further nominations ELECTED

Careers Evening Subcommittee
Sandra Jones

Preparatory School Representative
NO NOMINATIONS

Visiting Speaker Coordinator
NO NOMINATIONS - This role has been done by the Secretary

2nd Hand Book Sale Coordinator
NO NOMINATIONS

2nd Hand Book Sale Subcommittee
NO NOMINATIONS

8. Setting of P&F Membership Fees 2013

Motion: That the KWS P&F annual membership fees for 2013 be kept at $30.00 per family. Fees are to be included in Term 3 accounts.

Moved: R. Cheney
Seconded: J. Glastonbury CARRIED

9. General business
Brian thanked Richard for his four years as President of the P&F.

Meeting Closed: 9.30pm

Next AGM: 12th March 2014