Unconfirmed Minutes

KINROSS WOLAROI SCHOOL PARENTS & FRIENDS ASSOCIATION
GENERAL MEETING
08/ 09/ 2010

Chair: Richard Cheney
Meeting Opened: 7.35pm

Attendance:
Eileen Holtz
Melanie Pratten
Jenny Glastonbury
Tania Swadling
Richard Cheney
Robyn Hicks
Brian Kennelly
Cheryl Hansen
Karen Brill
Sarah Passey
Kim Brown
Pauline Solari
Kim Filmer
Simon Shepherd
Janelle Brunner

Apologies:
Sally Wilson, Rob McLean, Darryn Majoram

Motion: That the minutes of the previous meeting held 11th August 2010 be accepted as a true and correct record.

Moved: Richard Cheney
Seconded: Robyn Hicks
CARRIED

Action Decisions from the 11th August 2010 Minutes.

Touch Football Gala Day
Sat 18th September 2010 to be cancelled due to limited response from parents.
Action: No further action.

Canteen Survey
- A review of the issues from last November needs to be made.
- Numerous emails with suggestions and ideas appear to have not got off the ground.
- A canteen committee needs to be formed early next term with new leaders.

Action: Brian Kennelly, to address issue with 2011 prefects in view of forming a committee to address issues.

Mittagundi contribution
Brian Kennelly has suggested that a request for funding financed by the P&F to send students in need to Mittagundi Outdoor Education Centre be best left with school administration.

Action: Simon Shepherd to have further discussions with Brian

Principal Discretionary Fund
Clarification of the status of the $10,000 Principal Discretionary Fund was discussed. This amount is allocated to the Principal annually by the P&F, to be used at his discretion, to a student in need so that the student is able to attend KWS. Brian Kennelly explained how these funds have been utilised.
Action: Moved to 2011 P&F AGM for discussion and motion. Needs to be discussed and voted on each year at the AGM.

Correspondence - In
Fundraising advertisements.

Correspondence - Out
Letter to Parents about the optional $30 subscription membership fee for the KWS P&F Association.

Principal's Report - Brian Kennelly
- Year 12 examinations have finished while Year 11 examinations are continuing.
- The School Spectacular was very interesting and enjoyable.
- Year 11 Retreat involving leadership training will go ahead this week.
- There will be a restructuring of leadership - Students can elect to be leaders-intending Prefects will have to submit portfolios and Prefects will be elected by Year 11 students and staff by the end of Term 4.
- Brian commented on the need for an environmental conscious group within the school and that this may have a role within the leadership structure.
- In athletics there have been some great performances and hockey and netball finals are in progress.

Preparatory School Report
Rob McLean was an apology but submitted a report which was read by Brian Kennelly. See attached document.

Head of Boarding Report - Simon Shepherd
See attached document.

Treasurer's Report - Kim Brown
See attached document.

Motion: That if purchases for the Wish List are not obtained by the end of Term 3 teachers will have to explain/forfeit them.
Moved: Robyn Hicks
Seconded: Jenny Glastonbury CARRIED

Action: Brian Kennelly to advise teaching staff that finalisation of purchases is required by the end of 3rd term unless faculties have contacted P&F to advise status of purchases.

Motion: That the Treasurer's Report 8th September 2010 be accepted.
Moved: Kim Brown
Seconded: Robyn Hicks CARRIED

Canteen Report
Including canteen treasurer's report - Therese Cassimatis - absent so no report.
General Business
Second Hand Book Fair - Janelle Brunner
- Planning is well underway for the end of year second hand book fair.
- When the Book List for 2011(required textbooks for each Year) is issued, it will be determined what books will be for sale. More information will follow.
- Volunteer help on the day would be greatly appreciated.

Action: Janelle Brunner /Jenny Glastonbury to liaise with development office to finalise posting of information on the P&F webpage

2011 Fair - Melanie Pratten
- Planning is well underway for the 2011 Fair
- Theme - Italian Festa.
- A list of ideas and a list of Tutor House activities have been compiled.
- For prizes for the raffle and the Calcutta, approaches to businesses for contributions must be made. Anyone who has contacts or suggestion for raffle items, sponsorship etc to contact Mim.
- Breakfast meetings will continue as needed. Next meeting “Wellness House” Friday 10th Sept.

Shade Cloth
- Rob McLean has asked the P&F to consider funding of the purchase of shade cloth to go over the pre prep sand pit.
- A quote of $795 (ex GST) has been given for a shade cloth only, with labour and other construction materials to be supplied by KWS maintenance.

Motion: That the P&F fund the $795 for the purchase of shade cloth for the prep pre sandpit.
Moved: Robyn Hicks
Seconded: Cheryl Hansen CARRIED

PLC site
- A quote for the new BBQ area and landscaping has been given, a cost of approximately $7,000 has been indicated and further quotes will be sought. This includes levelling of the site and concrete pad. The amount does not include a retaining wall or external cover.
- Simon requested that the P&F give consideration to partially funding these much needed improvements to the PLC bar-b-que area. The remaining funds needed to complete the project will come from other sources.

Motion: That the P&F contributes $3,500 towards improvement of the PLC Bar-b-que area.
Moved: Jenny Glastonbury
Seconded: Richard Cheney CARRIED

Action: Simon Shepherd to submit quote to the P&F for it’s records and to inform the P&F when the project has been completed.
Year 7 assignments
Situation - A huge dissatisfaction by students and parents was expressed at the assignment workload for Year 7 students. The issue has been discussed with teaching staff and they have been informed of the correct procedure. The outcome being, if the assignment it is not in the calendar, it must go through Louise Brand.

Business Without Notice
Bus Shelter
- Brian requested the P&F’s consideration for funding of a new bus shelter as it is imperative that a bus shelter is erected near the bus bay (outside gymnasium) for the comfort and protection of students waiting for buses.
- Background - The item has been on the school budget agenda but funding would not be available for some time. Initial quotes were in the order of $70,000 but the size can be brought back to a smaller size to fit current funding restraints with the design to allow for future extension if needed and as further funds become available.
- Plans are currently being drawn up around a quote of $40,000.
- Discussions at the meeting indicated that it was agreed that it was a priority and that it would be a good funding focus for the 2011 fair.

Motion: That fundraising from the 2011 fair go towards a bus shelter at the bus area outside the gymnasium.
Moved: Pauline Solari
Seconded: Simon Shepherd. CARRIED

Action: Brain Kennelly to present a written quote and design to the P&F as soon as possible so that this information can be advertised with the 2011 fair promotions.

Careers Evening
- Will not go ahead this year but will need to be considered for 2011.
- Cancellation was due to 1. Students having already made subject choices, 2. Close proximity in timing to art fair has left little time to organise, 3. No one is able to take on the task at such a late stage.

Action: Richard Cheney - To be placed on the agenda for 2011

Prep Canvasses
- The purchase of printed canvasses for all prep classes of their art work from the art fair needs to be finalised.
- As Ron McLean and Helen Gray were absent from the meeting this could not be discussed.
- Kim has approval from the 11th August meeting to pay for these prints once done.

Action: Rob McLean and Helen Gray to source the best options for these.

Meeting Closed: 9.30pm