Chair: Richard Cheney

Meeting Opened: 7.35pm

1. Attendance: as per attendance sheet
J. Glastonbury, R. Cheney, N. Bush, G. Coleman, J. Welsh, P. Solari, S. Passey, K. Battye, C. Hansen, S. Jones (7.50pm), H. Britton, K. Rossi (7.55) D. Marjoram (7.55pm), R. McLean (8.15pm), B. Kennelly (8.15pm).

2. Apologies:
K. Filmer, K. Bryant

3. Discussions:
Introductions and calls for any items for the agenda. General discussion determined the following items to be added to agenda for raising with the principal.
- No notice to parents regarding commencement of cadets for 2013
- Swimming carnival day student drop off and pick was not well communicated, particularly to the out of town day parents.
- Late changes to rowing schedule not communicated
- LMS access for parents

4. Fair Report/Update
- No KWs music available for the fair "due to lack of rehearsal time"
- More Dad's needed to help out on the breakfast bar
- General lack of volunteers at this stage
- Calcutta for senior school and relay for Prep.
- Egg donations gladly accepted for the BBQ
- Need to ask for the sprinklers to be turned off so lawns are not wet.
- Flags needed to decorated and mark the way to side show alley, rides etc.
- Brendan Curran can help with DPA requirements
- Floats being organised
- Set up will be after school Friday
- Auction will be under the big top

Action: Jenny to do badges for fair committee, Gillian to send names to Jenny

5. Correspondence In

4.1 Letter AIS re support for NSWPC and importance of affiliation.
4.2 Email from main admin re Donation Letter required for request to sponsors for 2013 Fair.
4.3 NSWPC - Affiliate Contact Information form - to be submitted following AGM.
4.4 NSWPC - Overview of Current Activities
4.5 NSWPC - Affiliation fees

**67.02.2013 Motion:** That 2013 NSW Parent Council affiliation fees be approved for payment.
Total $3582.00.

Moved: J. Glastonbury
Seconded: D. Marjoram  
*CARRIED*

4.6 Letter from Rob McLean re thanks you for staff Christmas presents  
4.7 Card from Janelle & Gail in KWS school shop - re thanks you for staff Christmas presents  
4.8 Letter from KWS School Council re thank you for funding Allenby Road bus shelter  
4.9 Christmas card from NSWPC  
4.10 Account from printers ON: PF2013-14 - $649.00 for 2013 raffle ticket printing be paid

**68.02.2013 Motion:** That that invoice from CG Craig Printers for $649 be approved for payment.

Moved: R. Cheney  
Seconded: P. Solari  
*CARRIED*

4.11 Cheque $19,500 P&F membership’s subscriptions  
4.12 Aust. Charities & Not For profit Commission - registration - no action as P&F are does not have charitable status.

5. Correspondence Out - Nil

6. P&F Treasurer’s Report: - Sandra Jones  
   - Full report will be presented at AGM  
   - Report is back from the auditors - waiting on recommended changes to be approved.

**69.02.2013 Motion:** That the P&F Treasurer’s Report be accepted.

Moved: S. Jones  
Seconded: R. Cheney  
*CARRIED*

7. Committee Reports:  
7.1 Canteen Treasurer’s report - Kim Rossi  
   The following were tabled  
   - P & L statement 2012 Final  
   - P & L statement 2011/2011 Comparison Final  
   - Currently $30K in the bank  

**Action:** Kim to look at interest rates on this account to see if we can be doing better  

**70.02.2013 Motion:** That the P&F Canteen Treasurer’s Report be accepted as tabled.

Moved: K. Rossi  
Seconded: R. Cheney  
*CARRIED*
General discussion:
- Volunteers needed, grandparents welcome

**Action**: Sarah/Richard to put volunteer request in Prep and Senior bulletins respectively.

- Roster needs to be published in the bulletins - Justine
- All KWS to be online for Flexischools asap

**Action**: Jenny to advertise and work with Justine to get whole school Flexischools up and running.

8. **Acceptance of Previous Meeting Minutes**

*71.02 2013 Motion: That the minutes of the previous meeting held 14th November 2012 be accepted as a true and correct record.*

Moved: J. Glastonbury
Seconded: C. Hansen  
**CARRIED**

9. **Action Decisions from the 14th November Minutes.**

9.1 **Bus shelter** - The delay has been because ground staff have been concentrating on the completion of the new science block landscaping etc.

9.2 **Guest Speaker**
- Paul Dillon (DARTA) is preferred speaker 2013
- Brian and Rev. Worrad have been talking on this
- Brian will get dates and costs to bring to next meeting so preparation can get under way for 2013.

**Action**: Brian to do costing and get dates for 2013

9.3 **NSWPC Link** - links are working - completed

9.4 **Tower Magazine** - item completed
- SMT had a complete review of this - continue as per 2012.
- Options - less formal, ebook
- ? survey whole school community
- Concerns that the archival content may be lost if go to online option
- Aim to keep costs down
- Look at a student group committee
- Brian said 80-85% of families buy the Tower.
  It was suggested that there may be parents who have the skill set to assist with the Tower publication.

9.5 **School Photos**
- SMT discussed - this issue is linked to the Tower issue
- Photos continue as is for now
- Current system disruptive for senior school but need to stay with it until a viable option found

The option of online ordering rather than the current system would be preferable so parents and relatives could order what they want rather than have a package of 20 or so unwanted photos.
9.6 School Signage
- What’s needed - internal/external
- SMT opposed to something big at main front gate
- Options - Prep car park electronic signage, tutor houses, tutor rooms.

**Action:** Jenny to contact Vanessa in the Development Office re putting a proposal together for viability, need for electronic signage.

9.7 Communication - LMS portal
- Portal is in place for 2 of the boarding houses
- Term 1 - Will be phased in slowly - first to all boarding houses
- Term 2- 4 rest of school.

- There has been positive feedback re new format for swim carnival and no sport on Saturdays.

11. Principal’s Report - Brian Kennelly
- Great start to 2013, 180 new students, increase in year 10 numbers, some from local schools. Total enrolment around 1000.
- 316 boarders, limited boarding places
- Year 7 numbers are down (108)

**IPads**
- Support has been great from parents
- ICT Dept has helped with the roll out
- Back up has been discussed with students

Swimming Carnival
- Good student participation this year

New Science Block
- Opening due 4/3/2013

New Delhi Trip
- 10 students attended, reports were that the experiences were “life changing”

Outside School Communities - Orange & Dubbo Anglican School pending sale.
- KWS has extended moral support
- Also possible concern for All Saints at Bathurst as it too is an Anglican School

Chaplaincy Program
- Article in bulletin regarding this and your support is welcome.

**Question to the Principal**
- Communication, carnival, cadets - as per item 2 above.
- LMS portal as per item 9.7 above
- Fair - need for more volunteers and music items from music department

12. 2nd Hand Book Sale
Janelle has provided a break up of sales
- 800+ books available for sale
- 188 families selling books
- $7740 worth of books sold - a significant saving to the school community!

Congratulations to Janelle Brunner for her organising and success of the.

Janelle has also indicated that she will not be available to coordinate the 2nd hand book stall in 2013.
Meeting Closed: 9.20pm

Next Meeting: Wednesday 13th March 2013 - 7.30pm FOLLOWED BY THE AGM

Chairperson Signature

Dated: