Confirmation of Request for Special Leave
– with Hosts other than Parents

Please note that Special Leave equates to any leave that relinquishes the School’s Duty Care to another party. This form also does not guarantee permission for leave, which remains in the hands of the Head of House. It merely states that you are aware of the fact that your child is applying for Special Leave and that you approve of the destination which is indicated on the form. The leave is for a student to go directly into the care of his/her host. An additional request for leave is required if he/she is first going to another destination.

In sending this form parents acknowledge that they have been in contact with the host nominated and both parties are in agreement with the arrangements below. Once a student from years 7-11 is in the care of the host (other than his/her parents) he/she may NOT go elsewhere, other than in their company.

This form should be sent by mail, fax or by hand to the appropriate Head of House so as to arrive no later than 7.00pm Thursday prior to the weekend for which the leave is requested. A boarder must return from leave by Sunday 8:30pm.

To arrange extended leave, including a boarder’s return on Monday morning, please contact your Head of House directly.

A separate form is required for each leave but it may be sent as far in advance of the date as is convenient.

<table>
<thead>
<tr>
<th>Wolaroi Boarding Houses</th>
<th>Fax Numbers</th>
<th>PLC Boarding Houses</th>
<th>Fax Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weymouth</td>
<td>6392 0471</td>
<td>Millier</td>
<td>6362 3251</td>
</tr>
<tr>
<td>Wolaroi</td>
<td>6392 0473</td>
<td>Stuart Douglas</td>
<td>6362 4789</td>
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<tr>
<td>Trathen</td>
<td>6392 0470</td>
<td>Loader</td>
<td>6369 1373</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New</td>
<td>no fax – email please</td>
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</table>

To:________________________________________ (Name of student’s Head of House)

Boarder’s Name:_____________________________ House: __________________________

For the weekend commencing: ___________________________2013

May my child have permission to leave the School on:_______________(date) and stay with:

Name of Host:________________________________________ Relationship:____________________

Address:______________________________________________________________

Host’s contact numbers(H)_________________________(M)___________________________

Transport Arrangements (Who & How):

I give permission for my child _______________ to travel in a car driven by _______________, who is / is not a P Plate Driver. (please circle appropriate response)

Forward Journey_____________________________ Date & Time of departure:______________

Return Journey_______________________________ Date & Time of return:__________________

Signature of Parent of Guardian:________________________________Date:____________

Head of House Approval:___________________________________________________Date:________